



SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD  
EOC Scott Emergency Communications Center  
1100 E 46<sup>th</sup> St., Davenport, Iowa  
AUGUST 18, 2016 at 3:30 p.m.

### **MEETING AGENDA**

1. Roll Call: Frieden, Gallagher, Hancock, Klipsch, and O'Boyle.  
Ex officio members: Frederiksen, Ploehn, Sharma, and Spiegel
2. Pledge of Allegiance
3. Approval of Minutes
4. Welcome new Ex Officio member – Scott County Administrator Mahesh Sharma
5. Director's Report
6. Approval of Merit Increase for Director
7. Approval of Mid-American Energy Power Loop Project
8. Radio Project Discussion with Elert & Associates – Dave Kaun
9. Next meeting date – September 15, 2016 at 3:30 p.m.
10. Adjourn

For previous meeting Minutes, please visit our website at [www.secc911.com](http://www.secc911.com).



MINUTES  
SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD  
THURSDAY, JUNE 16, 2016, 3:30 P.M.

Board Members present: Rob Frieden, Bob Gallagher Jr., Jim Hancock, and Marty O'Boyle.

Ex Officio members present: Linda Fredriksen, Decker Ploehn, Corri Spiegel, and Mary Thee, interim county administrator.

Staff present: Stacey Bollinger, Annie Nugent, Pam Paulsen, Denise Pavlik, and Tracey Sanders.

Moved by O'Boyle seconded by Frieden approval of the Minutes of the April 21, 2016 SECC meeting. All ayes.

Moved by Gallagher seconded by Frieden approval of Elert and Associates and radio consultant proposal in the amount of \$39,750.00. All ayes.

Moved by Gallagher seconded by O'Boyle approval of the maintenance and inspection contracts to Emerson for the UPS in the amount of \$46,860.00 and 3E for the generators in the amount of \$16,830.00. All ayes.

Moved by O'Boyle seconded by Frieden approval of the purchase of HVAC building automation software interface to Trane in the amount of \$11,450.00. All ayes.

The next meeting is scheduled for Thursday, July 21, 2016, at 3:30 p.m.

Moved by O'Boyle seconded by Frieden adjournment of the meeting at 4:08 p.m. All ayes.

These minutes are subject to approval at the next regularly scheduled meeting.

Respectfully submitted by,

Annie Nugent  
Administrative Assistant

Attested by,

A handwritten signature in black ink, appearing to read "Rob Frieden".

Rob Frieden  
Secretary/Treasurer

R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATION CENTER BOARD

July 21, 2016

APPROVING THE MERIT INCREASE FOR DENISE PAVLIK, SCOTT EMERGENCY  
COMMUNICATION CENTER DIRECTOR

BE IT RESOLVED BY the Scott Emergency Communication Center Board as follows:

Section 1. That following the annual performance review of Denise Pavlik, Director for the Scott Emergency Communication Center a two percent (2%) general wage increase is hereby approved.

Section 2. This resolution shall take effect May 5, 2016.

R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATION CENTER BOARD

August 18, 2016

APPROVING THE PROPOSAL FOR MID-AMERICAN ENERGY TO CREATE A  
POWER LOOP IN THE AMOUNT NOT TO EXCEED \$81,000.00

BE IT RESOLVED BY the Scott Emergency Communication Center Board as follows:

- Section 1. That the proposal for an Electrical Power Loop from Mid-American Energy is hereby approved and awarded.
- Section 2. That the above listed agreement shall be billed and paid for when services are rendered with the final amount not to exceed \$81,000.00.
- Section 3. This resolution shall take effect immediately.



To: Jim Hancock SECC Board Chairman and SECC Board Members  
From: Director Denise Pavlik, ENP  
Date: August 11, 2016  
Subject: Executive Summary – Approval of Mid-American Energy Electrical Power Loop

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In the past 12-months SECC has experienced frequent power outages lasting in duration from several hours up to twelve hours. Given the toll these interruptions take on our staff and equipment, including the emergency generators, we felt it critical to look for mitigation strategies which would reduce the frequency of, or hopefully resolve the core issue leading to these outages.

On July 7 2016, I, along with Scott County Facilities Support Services (FSS) and Davenport Public Works, met with several representatives from Mid-America Energy to review the problems we are experiencing, the reasons we continue to experience these service interruptions, and looked at possible opportunities to mitigate this issue.

During the meeting, they provided us two options for our review and consideration which would both provide varying levels of relief for the service interruptions.

Option One (#1):

Remain on our single radial feed (from 53rd Street down Tremont) and over the course of the next year, Mid-American indicated they are planning to incrementally replace the older power lines and transformers along the route to our location.

This option would have no financial impact on SECC but we would remain on a single radial feed of power to the building with no redundant power feed should that line be compromised. It is also conditioned on the fact that Mid-America's planning effort is materially realized during the next year.

Option Two (#2)

Create a complete power loop and move us off our single radial feed. This loop would connect us to 46<sup>th</sup> Street and Brady. This power loop would have two connections, one on each side of 46<sup>th</sup> Street, and should anything occur to one side of the loop, we would be rerouted to the other side of the grid.

This option would significantly decrease the amount of time we are without power. Mid-American also advised the circuit at this location is a more stable circuit as it is newer than our existing circuit. Beyond that, this methodology is consistent with preferred power distribution serving 9-1-1 Dispatch Centers as the next best solution to two separate and unique service lines from different circuits powering the building.

If we select this option, there is a cost which SECC would have to bear. The estimate given for this cost is \$81,000 to terminate the loop at SECC and \$97,000 to take the loop all the way to Davenport Public Works.

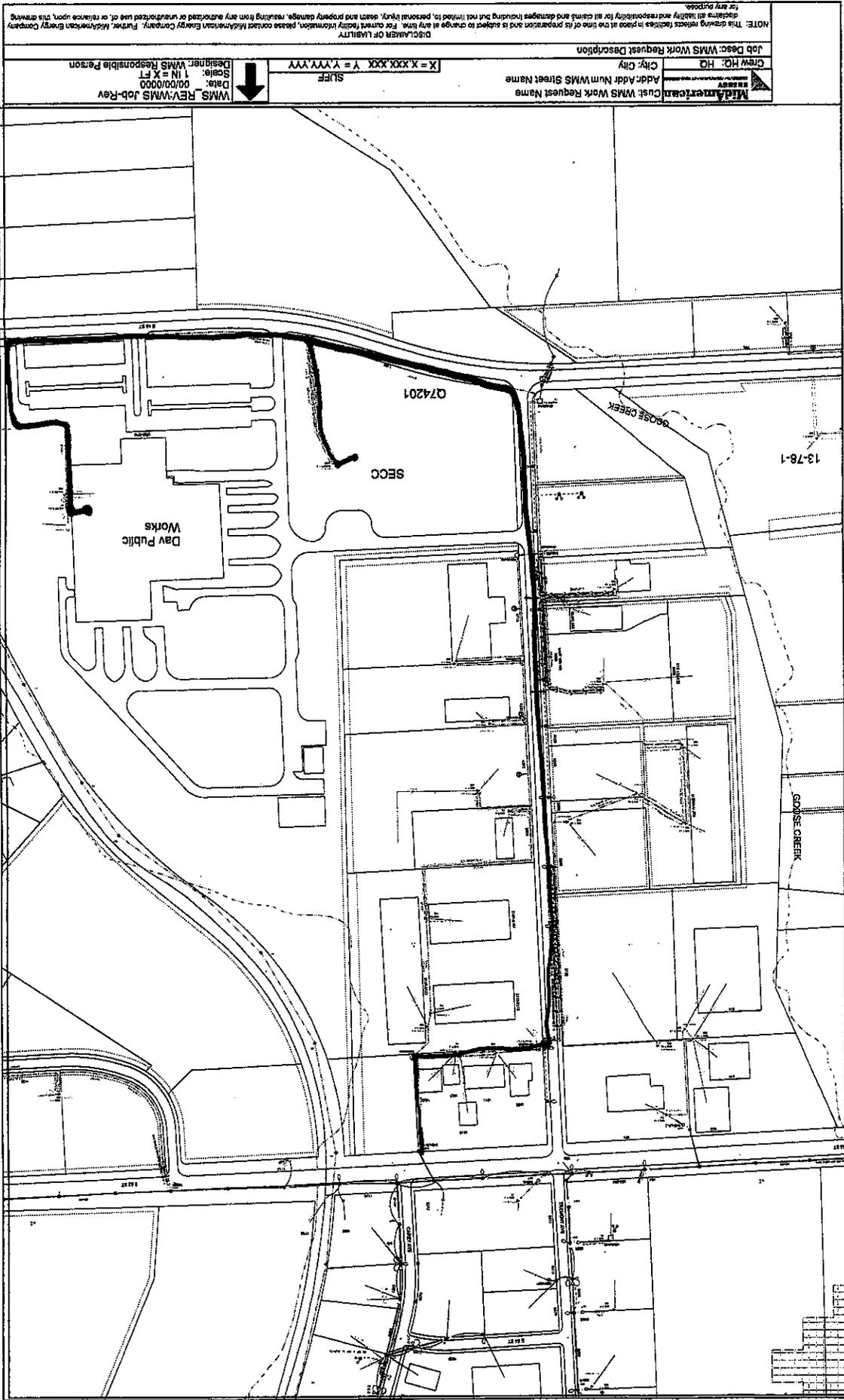
Scott County Facilities Support Services and I, have spoken to Davenport Public Works who advised they are agreeable to join us on this project by bearing some of the cost associated with the dual feed. While I have not received any actual dollar amount commitment in writing, they verbally advised they would be willing to bear one-third of the total cost.

A copy of the documentation regarding this power loop is attached. I believe approving Option Two (#2) is the most prudent course of action as it allows us to provide a more stable power solution with built-in redundancy for the center.

The attached Resolution outlines the financial obligations needed in approving this proposal. It is my hope the Board will approve this resolution during the Board Meeting.

OPTION # 1

SINGLE RADIAL FEED



MidAmerican Energy Services  
Cust. WMS Work Request Name  
Address Num WMS Street Name  
City: City  
Crew HQ: HQ  
Job Desc: WMS Work Request Description

NOTE: This drawing reflects facilities in place at the time of its preparation and is subject to change at any time. For current facility information, please contact MidAmerican Energy Company. Further, MidAmerican Energy Company disclaims all liability and responsibility for all claims and damages (including but not limited to, personal injury, death and property damage, resulting from any authorized or unauthorized use of, or reliance upon, this drawing or any portion thereof.

DISCLAIMER OF LIABILITY

WMS REV:WMS Job-Rev  
Date: 00/00/0000  
Scale: 1 IN = X FT  
Designer: WMS Responsible Person

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X = X.XXX.XXX Y = Y.YYY.YYY  
SUFE

