SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD
EOC Scott Emergency Communications Center
1100 E 46th St., Davenport, Iowa
AUGUST 20, 2015 at 3:30 p.m.

MEETING AGENDA

1.   Roll Call: Frieden, Gallagher, Gluba, O'Boyle, and Sunderbruch.
       Ex officio members: Bruemmer, Frederiksen, Ploehn, and Spiegel

2.   Pledge of Allegiance

3.   Approval of Minutes

4.   Director's Report

5.   Communications Exercise Presentation- Jim Lundsted, Office of Homeland Security

6.   Approval of Purchase of Computers

7.   Discussion of strategy of upcoming labor negotiations with the SECC's organized
      employees pursuant to Iowa Code Section 20.17(3). – CLOSED SESSION

8.   Next meeting date – September 17, 2015 at 3:30 p.m.

9.   Adjourn

For previous meeting Minutes, please visit our website at www.secc911.com.

MINUTES
SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD
THURSDAY, JULY 16, 2015, 3:30 P.M.

Board Members present: Rob Frieden, Bob Gallagher Jr., Bill Gluba, and Tom Sunderbruch.

Ex Officio members present: Dee Bruemmer and Corri Spiegel interim.

 Staff present: Mike Becker, Annie Nugent, Pam Paulsen, Denise Pavlik, and Tracey Sanders.

Moved by Gallagher, seconded by Frieden approval of the Minutes of the June 19, 2015 SECC meeting. All ayes.

The next meeting is scheduled for Thursday, August 20, 2015, at 3:30 p.m.

Moved by Gluba seconded by Gallagher adjournment of the meeting at 4:20p.m.   All ayes.

These minutes are subject to approval at the next regularly scheduled meeting.

Respectfully submitted by,   Attested by,

Annie Nugent   Rob Frieden
Administrative Assistant   Secretary/Treasurer

R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATIONS CENTER BOARD

August 13, 2015

A RESOLUTION APPROVING THE PURCHASE OF DISPATCH COMPUTERS FOR THE NEW WORLD ECAD SYSTEM IN THE AMOUNT NOT TO EXCEED $40,000.

BE IT RESOLVED BY the Scott Emergency Communications Center Board as follows:

Section 1.   The purchase of up to forty (40) new computers for the purpose of installing New World Systems (NWS) ECAD Software and all required dispatch software is hereby approved and awarded.

Section 2.   That the total cost of these computers shall not exceed the budgeted amount of $40,000.

Section 3.   This resolution shall take effect immediately.

To: Thomas Sunderbruch SECC Board Chairman and SECC Board Members

From: Director Denise Pavlik, ENP

Date: August 13, 2015

Subject: Executive Summary – Purchase of New Computers for ECAD

Last year we budgeted $40,000 in capital funds in the FY15-16 Budget as a part of our scheduled replacement strategy for the purchase of new computers.

With the New World Systems (NWS) project currently underway several computer maintenance items needed to be completed prior to the NWS Software being loaded onto the computers. The largest item is the transition from the operating system of Windows XP to Windows 7 or Windows 8.

While changing the operating system of all the dispatch CAD computers in not necessarily a complicated process, there have been certain issues identified with being able to change the operating system on the CAD computers with the current MSP version of NWS. Should we update the computers with the new operating system on the current version of NWS, we run the risk of losing some important functionality for the dispatchers. This risk is the reason we have not updated the operating system on the CAD computers to date.

Additionally, we have identified several conflicts with other applications we are currently running to obtain multiple monitors and certain video/graphic specifications needed for mapping functionality which is also required functionality for the dispatchers.

After many lengthy discussions with Scott County IT and NWS we believe it makes most sense to begin the process of purchasing new CAD computers prior to the final implementation of NWS on the dispatch floor. In doing this we would have the ability to obtain new computers with the proper specifications needed to run NWS ECAD and all of our additional software on the correct operating system.

Upon receipt of the new computers, the NWS ECAD Software along with all necessary dispatch applications would be installed and configured on these computers. The new computers would then be utilized to assist in the build-out of the new ECAD System as well as to allow testing of the new system without interrupting the current work flow of the dispatchers.

Once the testing is completed the dispatchers will be able to train on those computers with the new ECAD Software and accompanying dispatch applications in a fully functional training environment which they will be ultimately utilizing after final implementation of the NWS project. At the conclusion of training, the final implementation will begin by methodically switching out the current dispatch computers with the new fully functional and ECAD System ready dispatch computers.

With this in mind and with the assistance of Scott County's Information Technology Department, SECC is in the process of soliciting quotes for forty (40) new computers with the required specifications for the purpose of installing the NWS ECAD software. Once we receive the quotes and analyze the submittals we will present those along with our recommendation to the Board for final approval of the award.

The attached Resolution outlines the maximum financial obligation needed in approving this proposal. It is my hope the Board will approve this resolution during the Board Meeting.