



SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD
EOC Scott Emergency Communications Center
1100 E 46th St., Davenport, Iowa
JUNE 18, 2015 at 3:30 p.m.

MEETING AGENDA

1. Roll Call: Frieden, Gallagher, Gluba, O'Boyle, and Sunderbruch.
Ex officio members: Bruemmer, Frederiksen, Malin, and Ploehn
2. Pledge of Allegiance
3. Approval of Minutes
4. Director's Report
5. Approval of Centurylink change orders for upgrade of VIPER Phone System
6. Approval of Merit Increase for Director Pavlik
7. Approval of agreement between SECC and the Iowa Public Safety Dispatcher's Union
8. Next meeting date – July 16, 2015 at 3:30 p.m.
9. Adjourn

For previous meeting Minutes, please visit our website at www.secc911.com.



MINUTES
SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD
THURSDAY, MAY 21, 2015, 3:30 P.M.

Board Members present: Rob Frieden, Marty O'Boyle, and Tom Sunderbruch.

Ex Officio members present: Dee Bruemmer and Decker Ploehn.

Staff present: Mike Becker, Billie Huffman, Annie Nugent, Pam Paulsen, Denise Pavlik, and Tracey Sanders.

Moved by O'Boyle, seconded by Frieden approval of the Minutes of the April 16, 2015 SECC meeting. All ayes.

Moved by O'Boyle, seconded by Frieden approval of the Administrative Directive #3 regarding Communications Center access and security. All ayes.

At 3:52p.m. moved by O'Boyle, seconded by Frieden to move into closed session pursuant to Iowa Code Section 20.17 (3) to discuss strategies in collective bargaining. Roll Call: All ayes. At 4:12 p.m. O'Boyle moved, seconded by Frieden to convene in open session. Roll Call: All ayes.

The next meeting is scheduled for Thursday, June 18, 2015, at 3:30 p.m.

Moved by Frieden seconded by O'Boyle adjournment of the meeting at 4:44p.m. All ayes.

These minutes are subject to approval at the next regularly scheduled meeting.

Respectfully submitted by,

Annie Nugent
Administrative Assistant

Attested by,

A handwritten signature in black ink, appearing to read "Rob Frieden".

Rob Frieden
Secretary/Treasurer

R E S O L U T I O N

SCOTT COUNTY EMERGENCY COMMUNICATIONS CENTER BOARD

June 18, 2015

A RESOLUTION APPROVING THE CENTURYLINK CHANGE ORDERS FOR THE PURCHASING OF EQUIPMENT NECESSARY FOR THE VIPER PHONE SYSTEM UPGRADE.

BE IT RESOLVED BY the Scott Emergency Communications Center Board as follows:

- Section 1. That the change orders presented by CenturyLink to purchase equipment needed for the VIPER Phone System upgrade in the amount of \$72,553.90 is hereby approved and awarded.
- Section 2. This resolution shall take effect immediately.



To: Thomas Sunderbruch SECC Board Chairman and SECC Board Members
From: Director Denise Pavlik, ENP
Date: June 11, 2015
Subject: Executive Summary – Approval of CenturyLink Change Orders

In September of 2014 we received a quote from CenturyLink to update our VIPER Phone System and bring it to Windows 7 and enable the servers for SIP protocol to prepare our equipment for Next Generation 9-1-1 technology.

Following this, we applied to the State for a Carryover Funds Grant to help off-set the cost of the upgrade. Last December the Board was advised the State had approved our request for \$100,000 in 9-1-1 Carryover Grant funds and CenturyLink was given the go ahead to begin the project.

After receiving notice to go ahead, Butch Hancock from CenturyLink conducted an exhaustive analysis of our current system in advance of the actual upgrade. During this site survey he discovered we will need several additional switches and sonic boxes they did not include in their original quote for the project. Since the project costs were being paid for by grant funds and the monies had already been approved, I was unable to amend or resubmit another request for these unforeseen costs. Therefore, the additional funds for the switches would have to come from the SECC operating budget.

Upon discovering this, I took the opportunity to speak with the area Vice President and Regional Manager of CenturyLink regarding the issues surrounding the VIPER upgrade. In addition, I reviewed and evaluated the solutions provided by CenturyLink during the meeting and vetted out possible opportunities we might explore to resolve the issue created by their oversights. I also looked at all the approaches which I believe will be in the best interest of SECC and the residents of Scott County.

I completed a search for a potential new vendor, received the state bid pricing on some of the equipment needed, and had spoken with the Management Team from CenturyLink numerous times regarding potential solutions. I was able to identify another potential Vendor (Windstream); however, the cost associated with the migration away from CenturyLink, not only in terms of dollars but even more critical in the amount of time required, would far outweigh any potential benefits from this change. Therefore, I believe it is not a viable option or in the best interest of SECC or those we serve to move to another vendor.

As CenturyLink/Intrado provided us with a comprehensive listing of the necessary hardware, I was able to evaluate whether there were any relative cost savings if we used the State of Iowa bid pricing. Although I did note there was a base savings by using the State's bidding price of approximately \$500/switch, when I added shipping costs the savings was very nominal. The only other component identified in the quote was sonic boxes and I was unable to compare pricing here as it appears it is a proprietary piece of equipment for the Intrado VIPER system.

Finally, I spoke with CenturyLink on multiple occasions in an effort to finalize and clearly outline exactly what they were officially proposing to resolve this matter. Early on CenturyLink provided as many as three different options, but after analysis, in my mind each of them had some significant shortcomings.

Regrettably, both CenturyLink and Intrado have made a series of oversights on this project and because of that, they formally offered the following as a means of minimizing the financial exposure to SECC. CenturyLink has agreed to purchase all the necessary hardware needed for this project and both CenturyLink and Intrado have agreed to provide all equipment needed at cost with no upcharges to SECC. Additionally, both have agreed there will be no additional labor charges for installation of the equipment needed because of their oversight and following a supplementary audit they have confirmed no other features (forgotten equipment) are needed for the upgrade.

Once the upgrade is complete, CenturyLink will bill SECC for the cost on the agreed amount and can bill us for half in budget year 2015-2016 and the remaining amount billed, with no interest, in fiscal year (2016-2017). We may also choose to have CenturyLink bill us the entire amount as soon as the project is completed and we can use funds from our Capital line item (which we will not use on computers this year) to pay for the purchase.

Given these parameters, I believe approving these change orders is the most prudent course of action as it allows us to get closure on the upgrade in the most cost efficient manner (given their oversight) without jeopardizing the loss of the State Carryover Funds already received for this project.

The attached Resolution outlines the financial obligations needed in approving this proposal. It is my hope the Board will approve this resolution during the Board Meeting.



Contract Change Order

		Date:	April 15, 2015
Customer Name	E911 Scott Emergency Communications Ctr.	Revision of Agmt Dated:	December 19, 2015
Customer #	2579	Original Contract Amount (Pretax)	\$68,203.49
Oracle Job #	200000540	Previous Change Order (Pretax)	\$0.00
Change Order #	CCO-1B	This Change Order (Pretax)	\$30,444.00
Scheduled Cutover Date:	Not yet determined	Revised Contract Amount (Pretax)	\$98,647.49
Change in Cutover Date:	No	Add to Lease?	Yes No

Description of Revision: Additional parts needed for SIP Migration at SECC. The Switches were labeled as Optional at time of contract and the Sonic Units were not addressed. The PC Bundles were added after that. On Intrado Quote 4767 v1.

Qty	Oracle	Extended Item Description	Unit Price	Price	Labor Hours	Extended Labor Price
2	912819/24	Cisco 3750 24 port Switch	\$3,445.00	\$6,890.00		
1	P10008	License to Connect Non-Intrado Recording	\$1,995.00	\$1,995.00		
1	P10040	Span Port Set	\$995.00	\$995.00		
8	913850/S	IWS VIPER Enabling Kit (SONIC)	\$2,015.00	\$16,120.00		
8	914102/BB	IWS Workstation Prebuilt Building Block	\$1,668.00	\$13,344.00		
-8	924143/1	IWS Elite 8000 - Windows 7 Migration Package	\$300.00	-\$2,400.00		
-1		Special System Discount	\$6,500.00	-\$6,500.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
Total of this Revision:				\$30,444.00	0.00	\$0.00

Configuration and Pricing

Operations Dept.

CenturyLink and Customer agree to the terms and conditions of the above stated revision(s), and that payment of half of the total of the revision (\$15,222) be due on date of next scheduled invoice on or after July 1, 2015. The second and final payment (\$15,222) will be due on date of next scheduled invoice on or after July 1, 2016. CenturyLink and Customer further agree that such terms and conditions supersede any contrary terms and conditions contained in Contract. All other terms and conditions of the Contract shall remain the same.

Customer: Title: _____ Date: _____	CenturyLink Title: _____ Date: _____
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Contract Change Order

			Date: May 4, 2015
Customer Name	E911 Scott Emergency Communications Ctr.	Revision of Agmt Dated:	December 19, 2014
Customer #	2579	Original Contract Amount (Pretax)	\$137,318.64
Oracle Job #	20000539	Previous Change Order (Pretax)	-\$3,547.85
Change Order #	CCO-2B(b)	This Change Order (Pretax)	\$42,101.90
Scheduled Cutover Date:	Not yet determined	Revised Contract Amount (Pretax)	\$175,872.69
Change in Cutover Date:	No	Add to Lease?	Yes No

Description of Revision: Parts from the optional section for VoIP Recording for 3rd Party Logging Voice Recording. Added a switch to match port count of current configuration. Using Intrado Quote 4767.

Qty	Oracle	Extended Item Description	Unit Price	Price	Labor Hours	Extended Labor Price
2	915819/48	Cisco 3750 48 Port Switch	\$6,035.00	\$12,070.00		
1	P10008	License to Connect Non-Intrado Recording	\$1,236.90	\$1,236.90		
1	P10040	Span Port Set	\$950.00	\$950.00		
23	913850/S	IWS VIPER Enabling Kit (SONIC)	\$2,015.00	\$46,345.00		
-1		Special System Discount	\$18,500.00	-\$18,500.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
			\$0.00	\$0.00		
Total of this Revision:				\$42,101.90	0.00	\$0.00

Operations Dept.

Configuration and Pricing Approved by:

CenturyLink and Customer agree to the terms and conditions of the above stated revision(s), and that payment of half of the total of the revision (\$21,050.95) be due on date of next scheduled invoice on or after July 1, 2015. The second and final payment (\$21,050.95) will be due on date of next scheduled invoice on or after July 1, 2016. CenturyLink and Customer further agree that such terms and conditions supersede any contrary terms and conditions contained in Contract. All other terms and conditions of the Contract shall remain the same.

<p>Customer:</p> <p>Title _____</p> <p>Date: _____</p>	<p>CenturyLink:</p> <p>Title: _____</p> <p>Date: _____</p>
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R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATIONS CENTER BOARD

June 18, 2018

APPROVING THE MERIT INCREASE FOR DENISE PAVLIK, SCOTT EMERGENCY
COMMUNICATIONS CENTER DIRECTOR

BE IT RESOLVED BY the Scott Emergency Communications Center Board as follows:

Section 1. That following the annual performance review of Denise Pavlik, Director for the Scott Emergency Communication Center a two percent (2%) general wage increase is hereby approved.

Section 2. This resolution shall take effect May 5, 2015.

R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATIONS CENTER BOARD

June 18, 2015

APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN SECC AND
IOWA PUBLIC SAFETY DISPATCHER'S UNION

BE IT RESOLVED BY the Scott Emergency Communications Center Board as follows:

- Section 1. That the terms of the agreement reached between representatives of SECC and the Iowa Public Safety Dispatcher's Union is hereby approved. That the agreement shall be in effect July 1, 2015 through June 30, 2016.
- Section 2. This resolution shall take effect immediately.

HUMAN RESOURCES DEPARTMENT

600 West Fourth Street
Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285
www.scottcountyiowa.com



Date: June 15, 2015
To: SECC Board
From: Mary J. Thee, Human Resources Director/Asst. County Administrator
Subject: Settlement of IPSDU Contract

We concluded a one year agreement with the Iowa Public Safety Dispatchers Union (IPSDU). They have ratified the agreement last week. We negotiated some changes to the "overtime language" that will allow for some clarification on this long time issue. We did preserve the right to utilize part-time staff first, in order to continue to control overtime costs. We will continue to evaluate the language in the coming year. Changes to the shift differential language will streamline the process by having the payroll system calculate it. We made some changes to the calculation of Communication Training Officer (CTO) pay to reward this vital position. We were able to add an incentive for a Public Safety Dispatcher when operating as a "Lead". This was strongly desired by management so that if a supervisor is not present it is clear who is functioning as the "Lead". Part-time staff that have a regular schedule are now eligible for jury and bereavement leave if it falls on their regular work schedule time. The agreement reached in mediation was only for one year and has a general wage increase of 2.25%.

If you have additional questions about the terms of the agreement, please let me know. The final agreement when signed will be posted on the website.

Cc: Denise Pavlik, SECC Director