

SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD

Board Room, 1st Floor, Scott County Administrative Center,
600 West Fourth Street, Davenport, Iowa

JUNE 20, 2013 at 4:30 p.m.

MEETING AGENDA

1. Roll Call: Frieden, Gallagher, Gluba, Minard, and O'Boyle.
Ex officio members: Bruemmer, Frederiksen, Malin, and Ploehn
2. Pledge of Allegiance
3. Approval of Minutes
4. Election of Officer
A. Secretary/Treasurer
5. Presentation of Leadership Summit Graduates
6. Director's report
7. Discussion of strategy of upcoming labor negotiations with the SECC's organized employees pursuant to Iowa Code Section 20.17(3). – CLOSED SESSION
8. Next meeting date – July 18, 2013 at 4:30 p.m.
9. Adjourn

MINUTES
SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD
WEDNESDAY, MAY 16, 2013, 1:00 P.M.

Board Members present: Bob Gallagher Jr., Bill Gluba, James Lehman, Larry Minard, and Marty O'Boyle.

Ex Officio members present: Dee Bruemmer, Craig Malin, and Decker Ploehn.

Staff present: Brian Hitchcock, Annie Nugent, and Mary Thee.

Moved by Gallagher, seconded by O'Boyle approval of the Minutes of the February 13, 2013 SECC meeting. All ayes.

Moved by Gallagher, seconded by O'Boyle the approval of a Proclamation recognizing James Lehman for his dedicated service to the Scott Emergency Communications Center Board. All ayes.

Moved by O'Boyle, seconded by Gallagher the approval of wireless 911 equipment from TCS Communications for the SECC back-up center in the amount of \$14,000.00. All ayes.

At 4:47p.m. moved by Gluba, seconded by Lehman to move into closed session pursuant to Iowa Code Section 20.17 (3) to discuss strategies in collective bargaining. Roll Call: All ayes. At 5:21 p.m. Lehman moved, seconded by O'Boyle to convene in open session. Roll Call: All ayes.

The next meeting is tentatively scheduled for Thursday, June 20 2013, at 4:30 p.m.

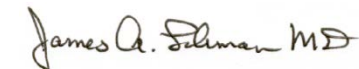
Moved by O'Boyle seconded by Lehman adjournment of the meeting at 5:23p.m. All ayes.

These minutes are subject to approval at the next regularly scheduled meeting.

Respectfully submitted by,

Annie Nugent
Administrative Assistant

Attested by,



James Lehman
Secretary/Treasurer

HUMAN RESOURCES DEPARTMENT
600 W. 4TH Street
Davenport, IA 52801

Office: (563) 326-8767
Fax: (563) 328-3285
www.scottcountyiowa.com



Date: June 20, 2013

To: SECC Board of Directors

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: Leadership Summit Graduates

In 2008, the County initiated a Leadership Summit to address long term succession planning and leadership development. Seven SECC employees have attended and graduated from the County's Leadership Summit. On June 20th you will have the opportunity to recognize three additional individuals who have attended all 4 sessions of the Leadership Summit:

Pam Paulsen
Doris Moreno
Kathy Schwarz

In order to qualify for the graduation, attendees needed to participate in all 4 sessions. Prior to their trainings they took a "Knowledge for Leaders" test and participated in a 360° Evaluation where 10 of their co-workers/ subordinates/ customers/supervisors anonymously evaluated them. They then went through a 2 day training where their knowledge was challenged with their performance. The group then attended two day long workshops on "Communicating Effectively" and "Coaching and Counseling".

The completion of the four days of training really only begins their leadership journey. They are invited to attend County "Lunch & Learn" training sessions for supervisors which are designed to address issues identified in the "Knowledge for Leaders" testing process. Focus in the coming year will be: Teambuilding, Setting Goals and Standards, Managing Change, and Managing Conflict.

This summer we will work with SECC to identify participants for the County's sixth Leadership Summit.

Cc: Brian Hitchcock, SECC Director