

**SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD**

Board Room, 1<sup>st</sup> Floor, Scott County Administrative Center,  
600 West Fourth Street, Davenport, Iowa

**MAY 16, 2013 at 4:30 p.m.**

**MEETING AGENDA**

1. Roll Call: Gallagher, Gluba, Lehman, Minard, and O'Boyle.  
Ex officio members: Bruemmer, Frederiksen, Malin, and Ploehn
2. Pledge of Allegiance
3. Approval of Minutes
4. Approval of a Proclamation recognizing James Lehman for his dedicated service to the Scott Emergency Communications Center Board. (Chair)
5. Approval of Wireless 911 equipment from TCS Communications for the SECC back-up center in the amount of \$14,000.00. (Brian)
6. Director's report
7. Discussion of strategy of upcoming labor negotiations with the SECC's organized employees pursuant to Iowa Code Section 20.17(3). – CLOSED SESSION (Mary)
8. Next meeting date – June 20, 2013 at 4:30 p.m.
9. Adjourn

MINUTES  
SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD  
WEDNESDAY, FEBRUARY 13, 2013, 1:00 P.M.

Board Members present: James Lehman, Larry Minard, and Marty O'Boyle.

Ex Officio members present: Dee Bruemmer, Linda Frederiksen, and Decker Ploehn.

Staff present: Brian Hitchcock, Annie Nugent, and Mary Thee.

Moved by Lehman, seconded by O'Boyle approval of the Minutes of the December 20, 2012 SECC meeting. All ayes.

Larry Minard called for an election of officers. O'Boyle nominated Larry Minard to serve as the Chair, seconded by Lehman. Nominations were closed. All ayes.

Moved by O'Boyle to nominate Bob Gallagher Jr. to serve as Vice Chair, seconded by Lehman. Nominations were closed. All ayes.

Moved by O'Boyle to nominate James Lehman to serve as Secretary/Treasurer, seconded by Lehman. Nominations were closed. All ayes.

Moved by Lehman, seconded by O'Boyle to approve the bid to provide and install commercial floor tile to Paragon Commercial Interiors in the amount of \$11,325.72. All ayes.

Moved by Lehman, seconded by O'Boyle to approve the purchase of the Decision Support Services (DSS) software in the amount of \$59,300.00. All ayes.

At 1:40 p.m. moved by Lehman, seconded by O'Boyle to move into closed session pursuant to Iowa Code Section 20.17 (3) to discuss strategies in collective bargaining. Roll Call: All ayes. At 1:55 p.m. O'Boyle moved, seconded by Lehman to convene in open session. Roll Call: All ayes.

The next meeting is tentatively scheduled for Thursday, March 21, 2013, at 4:30 p.m.

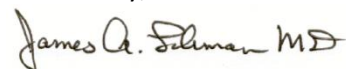
Moved by O'Boyle seconded by Lehman adjournment of the meeting at 2:22 p.m. All ayes.

These minutes are subject to approval at the next regularly scheduled meeting.

Respectfully submitted by,

Annie Nugent  
Administrative Assistant

Attested by,



James Lehman  
Secretary/Treasurer

R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATIONS CENTER BOARD

MAY 16, 2013

PROCLAMATION RECOGNIZING DOCTOR JAMES LEHMAN FOR HIS DEDICATED SERVICE TO THE  
SCOTT EMERGENCY COMMUNICATIONS CENTER BOARD

**WHEREAS**, Doctor James Lehman has been a valuable asset to the Scott Emergency Communications Center through his leadership and expertise of medical protocol on the Scott Emergency Communications Center Board. Doctor Lehman's guidance and his participation on the board has encouraged the cooperation of many groups to work together for a successful consolidated 911 center and;

**WHEREAS**, Doctor Lehman has been an active, respected, and successful community leader serving on the Scott Emergency Communications Center Board since October 2011, and;

**WHEREAS**, Doctor Lehman is recognized for his dedication and unique ability to encourage intergovernmental cooperation in the emergency response field and create one of the best systems in the country,

**BE IT FURTHER RESOLVED BY** the Scott Emergency Communications Center Board as follows:

Section 1. That the Scott Emergency Communications Center Board offers their sincere appreciation to Doctor James Lehman for his service to the Scott Emergency Communications Center Board and to all the citizens of Scott County.

Section 2. This resolution shall take effect immediately.

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Larry Minard, SECC Chair

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Bob Gallagher Jr., SECC Vice Chair

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William Gluba

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Brian Hitchcock, SECC Director

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Marty O'Boyle

R E S O L U T I O N

SCOTT EMERGENCY COMMUNITY CENTER

May 16, 2013

**Approval of Wireless 911 Equipment for SECC Back-up 911 Center**

**BE IT RESOLVED BY** the Scott Emergency Communication Center as follows:

- Section 1. The SECC Board approves a purchase from TeleCommunications Systems (TCS) wireless 911 equipment for the SECC back-up center in the amount of \$14,000.
- Section 2. The SECC Board authorizes the SECC Director to facilitate this purchase
- Section 3. This resolution shall take effect immediately.



**SECC Board Meeting 05-016-2013**

**Executive Summary**

**Request for Approval to Purchase 911 Wireless Equipment for the Back-up 911 Center**

As part of the construction of the back-up 911 center for Scott Emergency Communications, it was determined that wireless 911 equipment needed to be installed into the 911 back-up center. The configuration of wireless 911 trunking into the main SECC center allows for three separate distinct 911 trunk groups. The three trunk groups are as follows: Bettendorf, Davenport and Scott County. At the present time, if a failure of wireless 911 trunks were experienced in any of the three above named groups, the failed trunks would automatically roll over to the next group. For example: If Bettendorf 911 trunks experience a failure, the incoming 911 calls would be transferred to Davenport. The three different trunk groups roll into each other if a failure is experienced. Presently, if all three groups were to fail, incoming 911 calls would then be routed to Iowa State Patrol in Cedar Rapids. Iowa State Patrol would then refer pertinent information about the 911 call to SECC via a point to point radio frequency.

During the past year the wireless 911 system in Iowa has undergone a major change. Wireless 911 trunks previously were routed into 911 centers via copper telephone lines. With the transformation of the wireless 911 system, trunks are now directed to 911 centers via a Voice over Internet Protocol (VoIP) data system. The Iowa State E-911 system previously did not and still does not allocate funding for back-up 911 centers. Therefore; any associated equipment or data lines that would facilitate 911 services into back-up centers must be borne by the associated 911 center.

Management at SECC does not feel that State Patrol Communications in Cedar Rapids has sufficient equipment or personnel capacity to handle the 911 call load traffic of SECC. Additionally, routing of 911 calls to the State Patrol Communications Center adds delays to emergency responses. Therefore, I am proposing that SECC obtain data hardware equipment to facilitate a group of 911 trunks into the back-up center. Should a line be cut at or near SECC, all calls will then be automatically routed to the back-up 911 center. Once the calls are routed to the back-up 911 center, the mirrored Positron 911 phone system can do two distinct functions. The Positron 911 system can then automatically route the calls back to the main SECC 911 center via a dual redundant fiber optic network. The calls in turn can then be answered at the main center averting the original severed 911 trunks. In addition, the calls can be also answered at the back-up 911 center. If failures are experienced at all four levels (Bettendorf, Davenport, Scott County and the back-up 911 center), the calls will then be routed to Iowa State Patrol headquarters in Cedar Rapids.



Brian Hitchcock  
400 W 4<sup>th</sup> Street  
Davenport, IA 52801  
United States

PHONE (563) 328-4149  
CELL (563) 340-2795  
FAX (563) 328-4147  
E-MAIL bhitchcock@scottcountyiowa.com  
WEB SITE <http://www.secc911.org>

April 25, 2013

Brian Hitchcock  
Scott Emergency Comm Center  
1100 E 46th St  
Davenport, Iowa 52807

Subject: Scott County Back up Site NG9-1-1 equipment

Standard prices are:

- Scott County backup site Hardware, Install services, and Configuration: \$7000
  - Juniper Router
  - AudioCodes Media Gateway MP114
  - RS232 Cabling
- PSAP ALI router Hardware, Install services, and Configuration: \$7000
  - Two (2) PAR E-Box Ali Routers

Total equipment, configuration, installation for Back up site is \$14,000.

The above price is quoted and valid for 60 days from the date of this letter.

If you have any questions, please contact me at your earliest convenience.

Sincerely,

Danny McGinnis  
Senior Director, NG9-1-1  
206-792-2672  
dmcginnis@telecomsys.com

I am requesting board approval to purchase data equipment in the amount of \$14,000. The equipment must be purchased through TeleCommunications Systems (TCS) as TCS is the vendor contracted by the State of Iowa to manage and maintain the wireless 911 network.

Brian Hitchcock  
SECC Director



Brian Hitchcock  
400 W 4<sup>th</sup> Street  
Davenport, IA 52801  
United States

PHONE (563) 328-4149  
CELL (563) 340-2795  
FAX (563) 328-4147  
E-MAIL [bhitchcock@scottcountyiowa.com](mailto:bhitchcock@scottcountyiowa.com)  
WEB SITE <http://www.secc911.org>