

SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD

Board Room, 1st Floor, Scott County Administrative Center,
600 West Fourth Street, Davenport, Iowa

FEBRUARY 13, 2013 at 1:00 p.m.

MEETING AGENDA

1. Roll Call: Gallagher, Gluba, Lehman, Minard, and O'Boyle.
Ex officio members: Bruemmer, Frederiksen, Malin, and Ploehn
2. Pledge of Allegiance
3. Approval of Minutes
4. Election of Officers
 - A. Chair
 - B. Vice Chair
 - C. Secretary/Treasurer
5. Approval of bid to Paragon Commercial Interiors to provide and install commercial floor tile in the amount of \$11,325.72. (Dave)
6. Approval of the purchase of Decision Support Services (DSS) software for \$59,300.00. (Brian)
7. Director's report
8. Discussion of strategy of upcoming labor negotiations with the SECC's organized employees pursuant to Iowa Code Section 20.17(3). – CLOSED SESSION (Mary)
9. Next meeting date – March 21, 2013 at 4:30 p.m.
10. Adjourn

MINUTES
SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD
THURSDAY, DECEMBER 20, 2012, 4:30 P.M.

Board Members present: Bob Gallagher Jr., Bill Gluba, James Lehman, and Tom Sunderbruch.

Ex Officio members present: Dee Bruemmer, Linda Frederiksen, and Decker Ploehn.

Staff present: Brian Hitchcock and Annie Nugent.

Moved by Gallagher, seconded by Lehman approval of the Minutes of the November 29, 2012 SECC meeting. All ayes.

Moved by Gallagher, seconded by Lehman approval of the FY2013-FY2014 budget. All ayes.

The next meeting is tentatively scheduled for Thursday, January 17, 2013, at 4:30 p.m.

Moved by Gallagher seconded by Gluba adjournment of the meeting at 4:55 p.m. All ayes.

These minutes are subject to approval at the next regularly scheduled meeting.

Respectfully submitted by,

Annie Nugent
Administrative Assistant

Attested by,



Dr. James Lehman
Secretary/Treasurer

R E S O L U T I O N

SCOTT COUNTY EMERGENCY COMMUNICATIONS CENTER BOARD

February 13, 2013

A RESOLUTION APPROVING THE AWARD OF BID FOR THE INSTALLATION OF FLOOR TILE TO PARAGON COMMERCIAL INTERIORS.

BE IT RESOLVED BY the Scott Emergency Communications Center Board as follows:

- Section 1. That the bids to provide and install commercial floor tile at the Scott Emergency Communications Center are hereby approved and awarded to Paragon Commercial Interiors in the total amount of \$11,325.72.
- Section 2. This resolution shall take effect immediately.

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003

fss @ scottcountyjowa.com

(563) 326-8738 Voice (563) 328-3245 Fax



January 31, 2013

To: Brian Hitchcock
Executive Director, SECC

From: Dave Donovan, Director
Facility and Support Services

Subj: Floor tile installation project

As you and I have discussed, I have obtained bids for the installation of floor tile in the employee corridor at the SECC facility. As I understand it, we have found that the polished concrete finish in the corridor becomes quickly slippery when wet on rainy or snowy days. As you know, we have added additional walk-off mats and "wet-floor" signs, only to find staff still struggling from time to time with "near-miss" slips and falls. I understand that your staff are very concerned that someone could experience a serious injury if this condition is not addressed. I agree that the current condition is a potential safety concern.

When the polished concrete was used, we selected that finish to keep costs down and to reduce maintenance of the flooring since polished concrete does not require waxing or refinishing. As you may recall, the polished concrete was covered in the public lobby of your facility with a tile product that, similar to polished concrete, does not require periodic waxing or refinishing. That change was implemented due to the unsatisfactory appearance of the concrete in that area. The contractor bore most of the expense of that change since it was determined that the poor appearance was due to their lack of protection of the concrete surface in the lobby during construction.

To address your concerns in the employee hallway, I recommend the installation of that same unfinished tile product to match the public lobby. To that end, I have obtained bids for that work for your consideration:

Vendor	Amount
Dave's Floor Trends	\$11,640.00
Koester's Flooring	\$16,244.00
North Construction	\$21,816.00
Paragon Interiors	\$11,325.72

We find the bids to be in order and all vendors attended a pre-bid meeting to view the scope of work and project location. Should the SECC Board chose to proceed, I recommend award to the low bidder, Paragon Commercial Interiors in the above amount.

Cc: FSS Management Team

R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATION CENTER BOARD

February 13, 2013

APPROVAL TO PURCHASE DECISION SUPPORT SOFTWARE

BE IT RESOLVED BY the Scott Emergency Communication Center Board as follows:

Section 1. The SECC Board approves a purchase from New World Systems for the Decision Support Software package in the amount of \$59,300. This approval is contingent upon the approval of the JAG/BYRNE grant change request.

Section 2. The SECC Board authorizes the SECC Director to facilitate this purchase.

Section 3 This resolution shall take effect immediately.



SECC Board Meeting 02-13-2013

Executive Summary

Request for approval to purchase Decision Support Software (DSS) to integrate with the New World System CAD/RMS System

During the development of our most recent capital improvement plan, SECC had included of Decision Support Software (DSS). SECC management and many public safety agencies have indicated that the above mentioned software would greatly enhance information gathering, statistical reporting and provide a wide variety of information gathering and analysis capabilities that public safety or SECC currently do not possess. The proposed software will allow users to:

- Enhance Decision Making
- Improve Personnel & Resource Allocation
- Simplify Reporting for All Departments
- Improve Organizational Response Planning
- Leverage Microsoft® Analytics Technology
- Provide At-A-Glance Information through User-Configurable Dashboards

DSS offers an effective means of reporting and viewing statistics for short operational periods such as months, quarters and years as well as affording strategic decision makers the ability to view and analyze data as it build trends over multiple years. The software is configurable to meet the data needs for individual agencies, departments and command staff that will use it.

SECC was recently advised that a specific amount of funding was unspent from the JAG/BYRNE grant. That same grant also funded portions of the original CAD/RMS software package as well providing initial funding for one of our warrants clerk positions as well developed our centralized warrant service. A portion of the funding for that warrants position remains unspent due to the timing of the hiring of that position and the impending conclusion of the grant period. We estimate the dollars remaining to be spent at \$61,000. Since the DSS software supports similar public safety purposes as the CAD/RMS system we are proposing a grant budget amendment to allow us to use the remaining funds for the purchase of the DSS software rather than lose the remaining funds altogether. JAG/BYRNE has indicated that the funds must be expended on or near the end of February of this year. A grant budget amendment request has been submitted to the JAG/BYRNE program for our proposed reallocation of funds. In anticipation of the approval of our budget amendment by granting authorities, I am requesting approval to purchase the DSS software contingent upon the approval from JAG/BYRNE to allow this purchase under the grant. The purchase of the DSS software is through New World Systems and is \$57,800 plus \$1,500 for training, equaling a total of \$59,300.

Brian Hitchcock
SECC Director



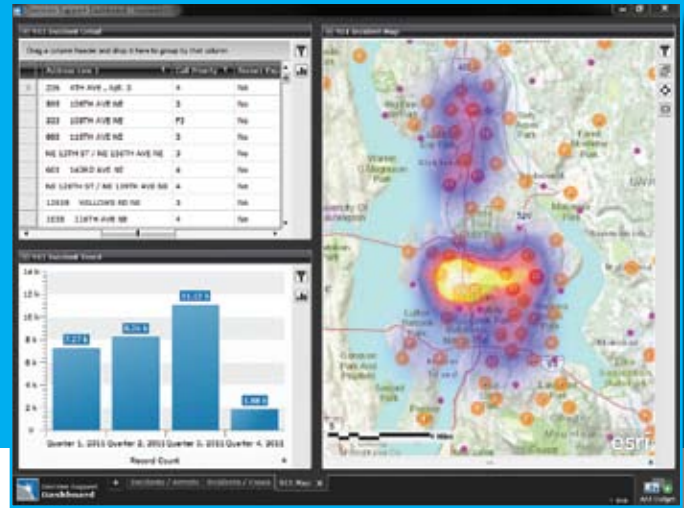
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E-MAIL bhitchcock@scottcountyowa.com
WEB SITE <http://www.secc911.org>

Aegis Decision Support

- Enhanced Decision Making
- Improved Personnel & Resource Allocation
- Simplified Reporting for All Departments
- Improved Organizational Response Planning
- Leverages Microsoft® Analytics Technology
- At-A-Glance Information through User-Configurable Dashboards

More Effective Crime Reduction Initiatives: COMPSTAT



Aegis® Decision Support is an intuitive, simple and effective solution that pulls accurate and actionable intelligence from your Aegis Computer Aided Dispatch (CAD), Records Management, Fire and Corrections software to answer important business questions. Decision Support allows Law Enforcement, Fire and Corrections agencies to access their mission critical data to report, trend, analyze and deliver information in multiple ways, enhancing decision making and improving organizational performance and response planning.

More Intelligence for Improved Decision Making

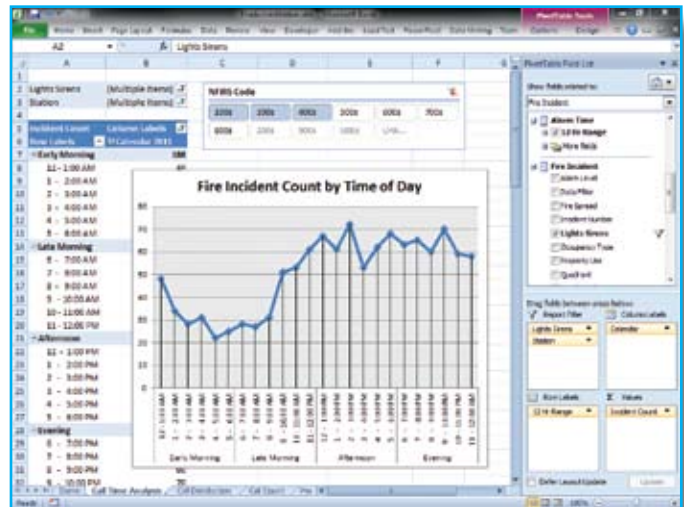
Decision Support provides information, not just data, to help command staff make fast and fully informed decisions. Utilizing Microsoft SQL Server® technology, the Decision Support Engine provides a foundation to access and mine data in numerous ways. Using best practice data warehouse design and leveraging Microsoft's Business Intelligence technologies, Decision Support delivers the right information in the right format quickly. The variety of formats includes analysis and reporting using Microsoft Analysis Services cubes with Microsoft Excel, delivering content with a Silverlight powered dashboard, utilizing third party reporting tools, or harnessing other technologies. Decision Support is a revolutionary tool used for:

- **Reporting & Analysis** – Instead of relying on two-dimensional reports, users can trend, pivot, drill down and through information, analyze it across many dimensions, display the information visually through graphs and charts, then save and refresh all reports at a later date.
- **Mapping** – Completely integrated with an agency's existing GIS, information is presented on a map to help users better locate trends and spot patterns by geographic location.
- **Dashboards** – Provide an at-a-glance overview of an organization's performance, combining reporting, analysis, mapping and drill-down capabilities into a highly-configurable, personalized information portal.

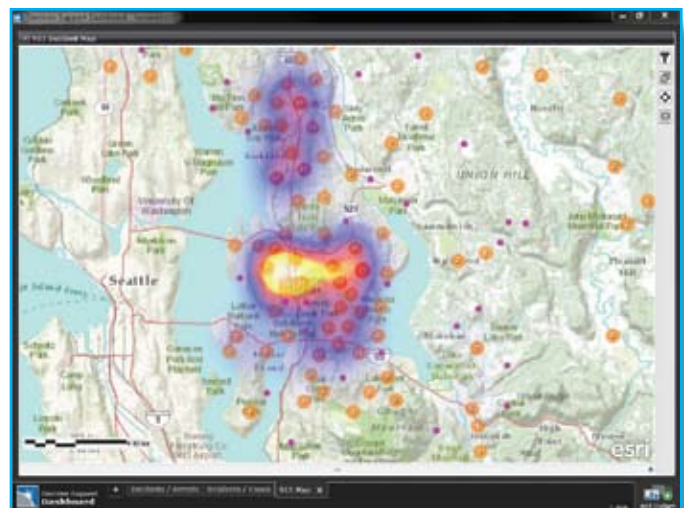
COMPSTAT-Based Resource Management

Decision Support provides a window to developing crime trends, helping to improve resource allocation and do more with less. Through analysis, agencies can use Decision Support to determine optimal staffing and reallocate officers based on crime in specific locations at specific times.

Organizational Response Planning: Fire Incident Reporting



Visualize & Trend Incident Information: Heat Map Detail



Optimize Internal Procedures & Performance

Decision Support makes monitoring and reporting on agency productivity, effectiveness and daily operations effortless. It can be used to analyze response times and track officer and department performance, allowing supervisors and command staff to identify areas or individuals who may need more attention. Decision Support also provides reporting and trending tools to help agencies demonstrate the benefits and justify the costs of improved and expanded services.

Visualize & Trend Incident Information

Decision Support presents information in the form of reports, grids, maps, graphs and charts to make trends and critical information immediately recognizable. With seamless integration to an agency's GIS data, including police beats and routes, Decision Support maps quickly show supervisors and command staff geographic relationships and patterns. Users can then compare and trend location information against factors such as time of day, incident type and much more.

More Effective Crime Reduction Initiatives

Decision Support provides agencies with the ability to aggregate crime data over various time periods and dissect it across many dimensions for improved crime trending. It quickly answers questions such as 'What time do crimes occur?' and 'What types of crimes are on the rise?' It simplifies reporting by providing an easy way to report on, present and drill-down into the tremendous amount of incident and crime data agencies collect each day. Utilizing statistical models and techniques, Decision Support provides the foundation for predictive analysis that helps forecast crime patterns. This forecasting can be used to aid in planning crime reduction initiatives.

Streamline Population Management & Corrections Reporting

Decision Support provides the tools to quickly and easily analyze and report on bookings, releases and inmate details. With accurate and comprehensive information regarding inmates on suicide watch, inmate housing, the number of inmates currently incarcerated and more, corrections agencies can better manage jail population, monitor safety concerns and perform necessary reporting for State and Federal compliance.

Fire Accreditation Reporting & Fire Loss Analysis

In addition to helping fire agencies evaluate response times and perform station analysis, Decision Support streamlines the reporting needed to achieve and maintain fire agency accreditation. It simplifies and automates the complex percentile calculations necessary for accreditation reporting. Through analysis, fire agencies can also review the results by various attributes including time, quadrant and station, allowing agencies to conduct in-depth performance measurement and improvement. Decision Support can also give analysis on death and injuries of both civilians and service-people, as well as provide dollar loss figures based on any number of attributes including fire origin, cause, heat source, etc. This kind of analysis can be used to identify trends and commonalities between fire incidents to better prepare a department to address specific issues surrounding fire incidents.

EMS Quality Assurance

Decision Support provides information tailored for analyzing EMS response times and actions taken, helping agencies determine how well EMS staff is responding to critical calls. Information surrounding vitals, response times, and survival rates, provide insight into improving efficiency and the effectiveness of an EMS team.

Information At-A-Glance for Command: Info Dashboard



Dashboards: Information At-A-Glance for Command

Dashboards offer a high level overview of operations and the performance of an organization for supervisors and command staff. Dashboards combine different elements of information to provide a starting point for users to drill-down into areas of concern for more detailed analysis. Using Aegis Decision Support Dashboards, command staff and supervisors have instant access to high level statistical information, helping them make fast and well informed decisions. Highly-configurable dashboard gadgets and personalized dashboard layouts ensure that the appropriate information is visible and can be addressed immediately. Dashboards can include the following Decision Support Dashboard Metrics:

Law Enforcement & 911 Dashboard:

- Incident Trends by Type
- Incident Counts by Shift, Day, Month, Call Types, Beats, etc.
- Total 911 Calls Received by Shift, Day, Month
- Total Number of E911 Calls by Shift, Day, Month
- Unassigned Open Cases
- Assigned Cases by Bureau, Officer
- Closed Cases and Arrests by Bureau, Officer
- Total Number of Traffic Stops by Shift, Day, Month
- Tickets Written by Shift, Day, Month

Fire Dashboard:

- Actual & Average Times by Station, Shift and Call Type
- Total 911 Calls Received by Shift and Date
- Incidents by Quadrant and Date
- Incidents by NFIRS Classification
- Number of Incidents by Shift, Station, Department

Corrections Dashboard:

- Inmates by Status, Time
- Average Length of Stay, Pre-Sentence Stay, and Sentenced Stay
- Inmates Housing Summary by Classification, Blocks, etc
- Inmates on Suicide Watch
- Revenue Earned from Booking/Housing Fees
- Incident Trends by Type

The Secure & Preferred Choice in Public Safety Software

More than 1,000 public sector organizations nationwide trust New World's solutions and experience to meet their demanding Public Safety and Public Administration enterprise requirements. New World's core beliefs provide a solid foundation for long-term partnership and make New World Systems Number One in Public Safety Software.



Aegis Decision Support is part of a fully integrated suite of Law Enforcement, Fire, EMS & Corrections Public Safety software solutions:

Dispatch | Records Management | Mobile Computing & Field-based Reporting
Corrections Management | Web-based Information Sharing | Decision Support & Dashboards

Company Stability & Industry Leadership:

- 30 Years of Growth & Profitability
- Exclusive Public Sector Focus
- No Mergers or Acquisitions
- Software Development & Support In-House in U.S.A.

Integrated & Proven Solutions for Law Enforcement, Fire, EMS & Corrections

- Significant Annual R&D Investment
- Commercial Off the Shelf Software (COTS)
- Leveraging the Best Technologies
- Highly Stable & Scalable

Implementation Expertise

- Project Management Institute (PMI) Guidelines
- On-Site Experienced & Certified Professionals
- Accurate & Timely Data Migration
- Tailored Training & Education

World-Class Customer Care

- Customer For Life Service Philosophy
- Proactive Approach to Customer Care
- Ongoing Customer-Driven Software Enhancements
- Continuing Education

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New World Systems has been providing public sector solutions since 1981. The Company designs, develops, markets, supports and implements the fully integrated Aegis Suite of Public Safety Solutions for Local Governments. Trusted by more than 1,000 Public Sector organizations nationwide, New World Systems continues to innovate and provide solutions to increase efficiency for cities and counties.