



TECHNICAL ADVISORY COMMITTEE MINUTES
TUESDAY, SEPTEMBER 17, 2019, 2:00 P.M.

Board Members Present: Bettendorf Assistant Fire Chief Troy Said, Bettendorf Police Chief Keith Kimball, Davenport Fire Chief Mike Carlsten, Medic Quality and Education Manager Chuck Gipson, Rural Police Representative Chief Dave Kopatich, Physicians Advisory Board Representative Richard Vermeer, Rural Fire Representative Joe Hahn, and Scott County Conservation Executive Director Roger Kean.

Others Present: Al Poirier, Paul Hartman, Dave Donovan, Sam Samara, Justin Paul, Troy Said, Courtney Pershall, Mike Becker, and Tracey Sanders

Chair Carlsten called the meeting to order at 2:00 p.m.

A motion was made by Kimball to approve the August 20, 2019 meeting Minutes, seconded by Kopatich. All ayes.

Technology Update:

a. SECC Update:

- a. Bollinger updated that we finished the last portion of the SIP migration for our 911 trunks, and will now begin testing our ability to receive text. We will begin this on September 26th, with Verizon being our first carrier. We will have onsite support for this testing. Once we are able to confirm that we are able to accept text, we will do a PR release with Rock Island County, as they are waiting on our agency to announce to the public.
 1. Kimball asked the reasoning for the public education, Bollinger advised we will follow the accepted motto that has been used, "call if you can, text if you can't".
 2. Dave advised we are having issues with this with Comtech on our entire SIP migration project, we are wanting to make sure we have a backup SIP and 7 months into the project we are still waiting.
- b. Bollinger advised we have the maintenance window tonight.
- c. Bollinger advised we are looking to turn up training servers, this will allow us to test a new version while continuing to train our new hires on a current version that dispatchers are utilizing now. We will move to a virtual message switch in the future as well, this allows us to point and replicate our environment downtown if we need to.
- d. We are waiting for IT to help us with an outward facing IP address to allow us to share our records with Illinois partners

b. Scott County IT Update: Samara reported that the next maintenance window will be in the night of Tuesday, September 17th (into September 18th).

c. RACOM Update: N/A

Radio Project Update: Donovan reported that Detail Design Review will begin in October, which will verify things such as tower heights, signal strengths, microwave paths, network, transmitters, and discuss the execution of agreements for each site. Will take some time before we are able to break ground on sites, still need our civil consultants to complete land surveys, soil borings, and other environmental discovery tests. Expect to break ground spring of 2020.

- a. Kopatich asked how many towers and if they were being built simultaneously, or one at a time? Donovan advised he wasn't sure but would assume yes, they would be built simultaneously.
- b. Hahn asked when we were getting our radios? Donovan advised possibly in 24 months or less, we need to determine specific needs for each department; to do so, we will begin meeting with department/agency heads or chiefs soon to discuss this.
- c. Carlsten asked if IL was as close as we were to site acquisition, Donovan advised yes. Hahn asked if IL will have to utilize our towers, and Donovan advised yes – Illinois will utilize Iowa towers in some locations and Iowa will utilize Illinois towers in some locations – mostly in the metro areas.

Administrative Team Reports:

- a. Donovan informed the group he will be proposing a short term interim strategic plan for the future of SECC to their board. Still need to formalize it and write it down, but it's been 5 years since ours was last reviewed.
- b. Becker advised we have 3 new trainees on the floor, and one of the initial 3 will be done this week. Of the remaining 2 from the initial 3, one will be done in a few week and the other in about 3-4 weeks.
- c. Donovan advised we have a new Administrative Assistant starting on Monday, September 23. We had 363 applications, tested 21, and interviewed 11.
- d. Becker advised for Quality Assurance training we are going to do half of our group at a time, one half in November and the other in January. Looking to begin implementing EFD again around the end of November, there is also a new version being released in early 2020.

Other Business:

- a. Kopatich asked that we possibly look into a county wide pool for chaplain accessibility, as some departments utilize their own and some don't. Tony Listen advised to him it was crucial for critical stress debriefing. After a small discussion it was agreed to look into, but no commitments to implement anything as of now.

The next meeting is scheduled for Tuesday, October 15, 2019 at 2:00 p.m.

A motion to adjourn was made by Hahn, seconded by Kopatich. All ayes.

Adjournment was at 14:38 p.m.

Respectfully submitted by,

Attested by,

Tracey Sanders, Deputy Director SECC

Mike Carlsten, SECC TAC Chair