



SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD
EOC Scott Emergency Communications Center
1100 E 46th St., Davenport, Iowa
March 21, 2019 at 3:30 p.m.

MEETING AGENDA

1. Roll Call: Frieden, Gallagher, Klipsch, Knobbe, and O'Boyle
Ex-Officio Members: Frederiksen, Ploehn, Sharma, and Spiegel
2. Pledge of Allegiance
3. Approval of Minutes
4. Approval of David Donovan as Director of SECC/EMA (new position)
5. Approval of a Proclamation recognizing the week of April 14-20, 2019 as National Public Safety Telecommunicator's Week
6. Approval of 2 Year Tentative Agreement with the Iowa Public Safety Dispatchers Union
7. Management Team Reports
8. Next meeting date – April 18, 2019 at 3:30 p.m.
9. Adjourn



MINUTES
SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD
THURSDAY, FEBRUARY 21, 2019, 3:30 P.M.

Board Members present: Rob Frieden, Tony Knobbe, and Marty O'Boyle.

Ex Officio members present: Decker Ploehn and Mahesh Sharma.

Staff present: Brook Bates, Stacey Bollinger, Michelle Conklin, Dave Donovan, Annie Nugent, Tracey Sanders and Kathy Schwarz.

Moved by O'Boyle, seconded by Frieden approval of the Minutes of the January 17, 2019 SECC meeting. All ayes.

Moved by O'Boyle, seconded by Frieden approval of the radio project intent to issue bonds and reimbursements. All ayes.

Moved by Frieden , seconded by O'Boyle approval of additional services related to Phase 2 (RFP and contract negotiations), not to exceed \$50,000.00 to Elert & Associates aka True North Consulting with Rock Island County ETSB paying half. All ayes.

Moved by O'Boyle, seconded by Frieden approval of the UPS maintenance contract for capacitor replacement in the amount of \$15,906.00. All ayes.

The next meeting is scheduled for Thursday, March 21, 2019, at 3:30 p.m.

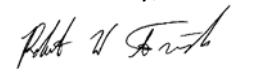
Moved by Frieden, seconded by O'Boyle adjournment of the meeting at 4:07 p.m. All ayes.

These minutes are subject to approval at the next regularly scheduled meeting.

Respectfully submitted by,

Annie Nugent
Administrative Assistant

Attested by,


Rob Frieden
Secretary/Treasurer

R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATION CENTER BOARD

March 21, 2019

APPROVING THE APPOINTMENT OF DAVID DONOVAN AS DIRECTOR FOR THE SCOTT
EMERGENCY COMMUNICATION CENTER

BE IT RESOLVED BY the Scott Emergency Communication Center Board as follows:

Section 1. That David Donovan is hereby appointed the Director for the Scott Emergency Communication Center.

Section 2. That he shall retain oversight of Emergency Management Agency (EMA) and have the title of SECC/EMA Director with an annual salary of \$129,709/yr. The EMA and SECC will agree in future budgetary discussions how to divide the salary and benefit costs.

Section 3. SECC will be solely responsible for setting salary and future wage adjustments. A performance review will occur in six (6) months and annually thereafter, where the SECC Board may determine any merit increases. He shall be eligible for COLA adjustments set by the Board effective July 1 annually.

Section 4. This resolution shall take effect immediately.



MEMORANDUM

To: Tony Knobbe – SECC Chairman
From: David Donovan, SECC Interim Director
Date: March 5, 2019
Subject: A Resolution recognizing National Public Safety Telecommunicator's Week

Each year, the second full week of April is dedicated to the men and women who serve as Public Safety Telecommunicator's. The official name of the week, is known as "National Public Safety Telecommunicator's Week."

About the week from APCO International:

About NPSTW

Every year during the second week of April, the telecommunications personnel in the public safety community, are honored. This week-long event, initially set up in 1981 by Patricia Anderson of the Contra Costa County Sheriff's Office in California, is a time to celebrate and thank those who dedicate their lives to serving the public. It is a week that should be set aside so everyone can be made aware of their hard work and dedication.

We encourage all of you to celebrate and honor yourselves, your co-workers, your bosses and your employees. Host a party, reach out to your local media and public officials, or launch an awards program. Use the tools and suggestions on this blog to help you make National Public Safety Telecommunicators Week 2019 a memorable one for you and your colleagues.

Thank you, again, for all the sacrifices you make to create a better and safer world for the public. Your commitment to your profession is appreciated by all of APCO International, the public safety communications community, and the citizens you serve.

This week's for you!

~ APCO International

As in previous years, we have prepared a resolution for adoption officially recognizing National Public Safety Telecommunicators Week, April 14-20, 2019 as well as recognizing the fine work and dedication of our team of public safety professionals here at Scott Emergency Communications Center. This item will be on the Agenda of the Scott Emergency Communications Center Board regular Board Meeting on March 21, 2019 for Board consideration and approval.

**RESOLUTION
SCOTT EMERGENCY COMMUNICATIONS CENTER BOARD**

**A RESOLUTION RECOGNIZING NATIONAL PUBLIC SAFETY
TELECOMMUNICATOR'S WEEK APRIL 14 - 20, 2019**

- WHEREAS** emergencies can occur at any time requiring police, fire or emergency medical services; and
- WHEREAS** when an emergency occurs the prompt response of law enforcement, firefighters and paramedics is critical to the protection of life and preservation of property; and
- WHEREAS** the safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the Scott Emergency Communications Center (SECC); and
- WHEREAS** public safety dispatchers are the first and most critical contact our citizens have with emergency services; and
- WHEREAS** public safety dispatchers are the single vital link for our law enforcement and fire personnel by monitoring their activities by radio, providing them information and ensuring their safety; and
- WHEREAS** public safety dispatchers of the Scott Emergency Communications Center (SECC) have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and
- WHEREAS** each public safety dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE, BE IT RESOLVED by the Chairman of the Board of the Scott Emergency Communications Center, Scott County, Iowa, do hereby proclaim the week of April 14-20, 2019, as "National Public-Safety Telecommunicator's Week" and joins in honoring the men and women whose diligence and professionalism keep our county and citizens safe.

ADOPTED this 21st day of March, 2019

APPROVED:

Tony Knobbe – Chairman

ATTEST:

Mayor Bob Gallagher, Jr. - Vice Chair

Mayor, Frank Klipsch – Board Member

Rob Frieden – Board Member

Mayor, Marty O’Boyle - Board Member

HUMAN RESOURCES DEPARTMENT

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Date: March 14, 2019
To: SECC Board
From: Mary J. Thee, Human Resources Director/Asst. County Administrator
Subject: Settlement of IPSDU Contract

We were able to negotiate a two year agreement with the IPSDU. The economic package includes a 2.25% general wage for FY20, and a 2.5% general wage increase for FY21. The salary scale recommended by PSPC was accepted as a permissive topic and will be added to the contract. As a result of the changes in the collective bargaining law we removed prohibited items from their contract such as, references to insurance, performance evaluations, and layoffs. Many of these items will be covered by existing County administrative policies. SECC management will be developing policies to address items such as shift differential and communications training officer incentives. The majority of permissive topics were left in the contract with some slight wording changes.

If you have additional questions about the agreement or would like a copy of the final agreement, please let me know.

Cc: Dave Donovan, Interim SECC Director

R E S O L U T I O N

SCOTT EMERGENCY COMMUNICATIONS CENTER BOARD

March 21, 2019

APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN SECC AND
IOWA PUBLIC SAFETY DISPATCHER'S UNION

BE IT RESOLVED BY the Scott Emergency Communications Center Board
as follows:

Section 1. That the terms of the agreement reached between representatives of SECC and the Iowa Public Safety Dispatcher's Union is hereby approved. That the agreement shall be in effect July 1, 2019 through June 30, 2021.

Section 2. This resolution shall take effect immediately.