



SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD  
EOC Scott Emergency Communications Center  
1100 E 46<sup>th</sup> St., Davenport, Iowa  
January 17, 2019 at 3:30 p.m.

### MEETING AGENDA

1. Roll Call: Frieden, Gallagher, Klipsch, Knobbe, and O'Boyle  
Ex-Officio Members: Frederiksen, Ploehn, Sharma, and Spiegel
2. Pledge of Allegiance
3. Approval of Minutes
4. Election of Officers
  - A. Chair
  - B. Vice Chair
  - C. Secretary/Treasurer
5. Discussion of State-wide ESInet
6. Discussion of Administrative Policies
  - A. Confidentiality – Protected Health Information
  - B. Facility Use
  - C. Personnel Issues
7. Project Updates
  - A. Radio System – Contract Negotiations
  - B. Computer Aided Dispatch
  - C. 911 System Upgrade
8. Training Update
9. Interim Director's Report
10. Next meeting date – February 21, 2019 at 3:30 p.m.
11. Adjourn



MINUTES  
SCOTT EMERGENCY COMMUNICATIONS CENTER (SECC) BOARD  
THURSDAY, DECEMBER 20, 2018, 3:30 P.M.

Board Members present: Bob Gallagher, Frank Klipsch, Tony Knobbe, and Marty O'Boyle.

Ex Officio members present: Linda Frederiksen, Decker Ploehn, Mahesh Sharma, and Corri Spiegel.

Staff present: Mike Becker, Stacey Bollinger, Michelle Conklin, Dave Donovan, Annie Nugent, and Tracey Sanders.

Moved by O'Boyle, seconded by Klipsch approval of the Special Minutes of the November 15, 2018 SECC meeting. All ayes.

Moved by O'Boyle, seconded by Klipsch approval of the Minutes of the November 15, 2018 SECC meeting. All ayes.

Moved by O'Boyle, seconded by Klipsch approval of the Special Minutes of the December 6, 2018 SECC meeting. All ayes.

Moved by Klipsch, seconded by Gallagher approval of the FY2019/2020 budget. All ayes.

Moved by Gallagher, seconded by Klipsch approval of the three year service contract with TRANE COMPANY for HVAC equipment maintenance in the amount of \$153,904.00. All ayes.

Moved by Gallagher, seconded by Klipsch approval of the three year service contract with TRANE COMPANY for building automation system (BAS) which is the software and controls to modulate temperature and controls all of the physical equipment in the amount of \$72,562.00. All ayes.

The next meeting is scheduled for Thursday, January 17, 2019, at 3:30 p.m.

Moved by Gallagher, seconded by Klipsch adjournment of the meeting at 4:13 p.m. All ayes.

These minutes are subject to approval at the next regularly scheduled meeting.

Respectfully submitted by,

Annie Nugent  
Administrative Assistant

Attested by,

A handwritten signature in black ink, appearing to read "Rob Frieden".

Rob Frieden  
Secretary/Treasurer