



TECHNICAL ADVISORY COMMITTEE MINUTES
TUESDAY, JANUARY 15, 2019, 2:00 P.M.

Board Members Present: Bettendorf Fire Chief Steve Knorrek, Bettendorf Police Chief Keith Kimball, Davenport Fire Chief Mike Carlsten, Davenport Police Chief Paul Sikorski, Medic Executive Director Linda Frederiksen, Rural Police Representative Chief Dave Kopatich, Rural EMS Representative Orville Randolph, Rural Fire Representative Joe Hahn, Rural EMS Representative Doctor Richard Vermeer, Scott County Sheriff Captain Shawn Roth, and Scott County Conservation Executive Director Roger Kean.

Others Present: Justin Paul, Al Poirier, Jim Bickford, Paul Hartman, Matt Lawson, Sam Samara, Sam Fleege, Dave Donovan, Stacey Bollinger, Tracey Sanders, and Annie Nugent.

Chair Carlsten called the meeting to order.

A motion was made by Kopatich to approve the December 18, 2018 meeting Minutes, seconded by Sikorski. All ayes.

Election of Vice Chair: A motion was made by Kopatich to elect Kimball for Vice Chair of the TAC Board, seconded by Frederiksen. The elections were closed, and a vote was taken. All ayes.

Technology Update:

- a. SECC Update: Bollinger reported that the 2018.4 upgrade was on the test side and appears to be working well. They will be asking the agencies to test the Records and Fire portion in the near future. Tentative upgrade date will be March.
911: There was training recently for the new 911 phone system upgrade. The tentative Go Live date will be February 27th. The upgrade will be more IP based and open the door to Text to 911.
- b. Scott County IT Update: Samara reminded the group that the maintenance window was tonight and that it was normal Microsoft updates with no major items. He went on to explain that IT will be moving SECC to Microsoft cloud in the near future. He will move Sanders, Bollinger, and Conklin first.
- c. RACOM Update: Fleege reported that the last 3 rural departments now have their preventative maintenance completed, and he had copies of the 2019 schedule available for those that wanted a copy.

There was an issue at the Bettendorf site where the generator ran and the transfer switch stuck. There was live power to both sides. Racom had an electrician come in and ordered a new box. The UPS can handle up to 30 minutes before there is an outage. This could happen until the box is replaced.

Radio Project Update: Sanders explained that the committee is still in negotiations. The March contract signing is expected to move to April, but Sanders stated it is possible to slip further. Iowa is closer to being ready, but Illinois has some organizational issues to discuss and decide on a project manager.

As Elert continues their work, they are indicating that they are exceeding their allotted resources and are ready to begin the new billing, and are asking for a contract modification. Sanders and Donovan are gathering information on the details of the expenditure.

Interim Director's Report: Two of the trainees have resigned, and management is looking at the on boarding process as well as the entire process, and making plans on improvements.

Interviews for the new roster of dispatchers will begin this Friday and continue into next week.

There are new policies pending that will be presented to the SECC Board. A Confidentiality Policy that is regarding the 911 recordings and giving access to position only recordings. This will involve the time SECC answers to the time the call is transferred to Medic. The preamble will not be included in this, and the agency will need to request this from the SECC shift supervisor if needed. The second policy is a Facility Use Policy and the other third is an HR policy.

Other Business: This is Bickford's last meeting as he is retiring this month. Congratulations on his 40 years of service.

The next meeting is scheduled for Tuesday, February 19, 2019 at 2:00 p.m.

A motion to adjourn was made by Kimball, seconded by Sikorski. All ayes.

Adjournment was at 2:39 p.m.

Respectfully submitted by,

Annie Nugent, Administrative Assistant

Attested by,

Mike Carlsten, SECC TAC Chair