



TECHNICAL ADVISORY COMMITTEE MINUTES  
TUESDAY, NOVEMBER 20, 2018, 2:00 P.M.

**Board Members Present:** Bettendorf Fire Chief Steve Knorrek, Bettendorf Police Chief Keith Kimball, Davenport Fire Chief Mike Carlsten, Eldridge Mayor Marty O’Boyle, Medic Executive Director Linda Frederiksen, Rural EMS representative Orville Randolph, Rural Fire representative Joe Hahn, Scott County representative Doctor Richard Vermeer, and Rural Conservation Representative Executive Director Roger Kean.

Others Present: Justin Paul, Al Poirier, Jim Bickford, Robb Macdougall, Paul Hartman, Matt Lawson, Sam Samara, Sam Fleege, Denise Pavlik, Tracey Sanders, Michelle Conklin, Stacey Bollinger, and Annie Nugent.

Chair Kean called the meeting to order.

A motion was made by Randolph to approve the October 16, 2018 meeting Minutes, seconded by Knorrek. All ayes.

**Technology Update:**

SECC Update: Bollinger reported that the maintenance update last week went very smoothly. SECC is currently getting ready for the NWS update scheduled for January 9, 2019. Conklin stated the in house testing is going much smoother and she will be asking the agencies in the near future to come test on the Records and Mobile side.

Scott County IT Update: Samara explained the patching on the storage and server during the maintenance window went well and next month the SECC side will be getting patched.

The phone upgrade has been completed and Samara stated he will be emailing the departments information.

RACOM Update: Fleege said only 3 preventative maintenance remain for the year; Maysville, McCausland, and New Liberty.

The weather siren alerting has been updated and is set off from West to East automatically.

**Director’s Report:** Pavlik stated that Conklin will be the contact person for the phone project for the upgrade with CenturyLink and the Text to 911 implementation.

**Budget FY2019/2020:** The first draft of the budget was submitted to the SECC Board last week. There will be an amendment to monies for the next 3 years to cover the radio project. Pavlik explained the Capital Plan was revamped as well to account for the Building maintenance in the next few years. She said the budget will be presented to the SECC Board for approval at their December meeting.

**Radio Project Update:** Pavlik stated the committee met to discuss contract negotiations. There will probably be 2 contracts. One for Illinois and one for Iowa. Pavlik said the contract will most likely not be signed until after the first of the year. Sanders will be the point person for the radio project going forward, with assistance from Paul Andorf of Medic if needed. Racom’s contact person will be Rick Carlund.

**Other Business:** Pavlik spoke of her resignation and thanked the group.

**Interim:** No decision has been made for an Interim Director. Pavlik explained that the Ex Officio members, Mary Thee, and she will be meeting to discuss and provide a recommendation for the SECC Board.

**Open House for Pavlik:** On December 7<sup>th</sup> at 0700 – 1000 there will be an open house on Pavlik’s last day.

**The next meeting is scheduled for Tuesday, December 18, 2018 at 2:00 p.m.**

A motion to adjourn was made by Kimball seconded by Frederiksen. All ayes.

Adjournment was at 2:19 p.m.

Respectfully submitted by,

Annie Nugent, Administrative Assistant

Attested by,

Roger Kean, SECC TAC Chair