



TECHNICAL ADVISORY COMMITTEE MINUTES
TUESDAY, APRIL 18, 2017, 2:00 P.M.

Board Members Present: Bettendorf Police Chief Phil Redington, Bettendorf Assistant Fire Chief Steve Knorrek, Davenport Fire Chief Lynn Washburn, Rural Fire Representative Joe Hahn, Rural Police Representative Chief Dave Kopatich, Rural EMS Representative Orville Randolph, Scott County Sheriff Tim Lane, and Scott County Conservation Officer Marc Miller.

Others Present: Justin Paul, Jim Bickford, Marty O'Boyle, Tom Tillberg, Sam Samara, Sam Fleege, Denise Pavlik, Pam Paulsen, Stacey Bollinger, and Annie Nugent.

Chair Washburn called the meeting to order.

A motion was made by Hahn to approve the March 21, 2017 meeting Minutes, seconded by Knorrek. All ayes.

There were no comments by the public.

Technology Update:

- a. SECC Update: Bollinger reported that an update to SP11 was done in the early morning hours today. If Mobile users get a user error that PDF Reader is not working, they will need to reinstall it.

April 26 – 28, Tyler will be connecting to start the process of going to 2017.1 on the test side. Sanders and Bollinger may be bringing some people from the agencies in to help with the testing.

- b. Scott County IT Update: Samara explained that the cause of the 8 hour outage last week was from a card in the core network that stopped working and had to be replaced by Cisco. He went on to explain after more detailed questions that NWS was lost during this time and anything to do with connectivity. As far as why the card stopped working, Samara said it just sometimes happens with no explanation. After realizing the issue, Cisco had the card replaced within 2 hours.

- c. Racom Update: Fleege reported that Racom recently finished PMs at the Sheriff's Office and would be heading to rural police agencies in McCausland, Princeton, and Walcott.

The microwave link between Davenport and SECC was working intermittently as the lightning arrestor was damaged. It has been changed out and is now working correctly.

After the replacement of the monopole lighting, RACOM has incorporated alarms should any lighting go out. They in turn will email the SECC supervisors notifications as well as the FAA.

Director's Report: Pavlik thanked the group for those that participated in helping celebrate Telecommunicator Week.

Out of the 3 recent trainees, 2 are doing well, and 1 found that the job was not for her.

On May 4th, each shift, including management will be working out of the backup center.

Today was Paulsen's last TAC meeting. She will be formally recognized at the SECC Board meeting this Thursday, and a reminder there will be a reception on June 1st, where at 3:00 p.m. Pam will be awarded for her service.

Washburn asked status of replacement, and Pavlik responded that applications will be received until the 28th. Two volunteers have already stepped up to be on the committee to assist, and that will begin next Monday. Two more volunteers will be needed.

Radio Project Update: The Elert and Associates proposal has been received and will be reported to the SECC Board meeting Thursday. There are 3 phases: the first is the development of radio footprint and RFP, the second is who the vendor should be and procurement, and three will be everything from that point to finish. Pavlik recommends approving the first 2 phases, but is not comfortable with making a decision about Phase 3 as there are too many variables at this time. Washburn went on to explain that Phase 3 is more about project management.

Priority Dispatch Determinants Update: The last meeting was April 12th, and the committee was able to get through 10 more cards. There are 35 total, and they are through 15 thus far. The plan is to get through all of them, and then go back to answer specific questions. There are 3 cards they will save to the end to have Police representatives help answer and prioritize. Bickford described the change of process and that the Go Live plan date is January 2018. O'Boyle questioned Rural's response to the change, and Bickford stated they had different concerns than urban fire departments, but stated that these basic procedures have been going on for years, and the end result will work great. There is a lot to work through and all agreed that education will play the key role for not only the agencies, but for the public as well.

Designees: All Board members were asked to provide a designee and voting rights so when a Board member is not available, their designee will take their place, so we can still have a quorum for the TAC meeting.

Other Business: Hahn asked if the dispatchers were doing ride-alongs and explained that the Walcott Truck Stop has more than one main door and that they would be adding on. Pavlik explained that the new hires did ride-alongs, and that once a year refresher for the others was still in the development stage. Tillberg explained as a dispatcher that they ask as many questions as they can to detail where the person is located, and to flash their lights at the officer as they pull in to locate where the caller is. Randolph stated labeling the entrances as North, South, East and West would help. Hahn said he would get a copy of the blueprint of the truck stop to Dispatch.

The next meeting is scheduled for Tuesday, May 16, 2017 at 2:00 p.m.

A motion to adjourn was made by Kopatich, seconded by Redington. All ayes.

Adjournment was at 2:30 p.m.

Respectfully submitted by,

Annie Nugent, Administrative Assistant

Attested by,

Lynn Washburn, SECC TAC Chair