



TECHNICAL ADVISORY COMMITTEE MINUTES
TUESDAY, FEBRUARY 21, 2017, 2:00 P.M.

Board Members Present: Bettendorf Assistant Fire Chief Steve Knorrek, Bettendorf Police Chief Phil Redington, Davenport Fire Chief Lynn Washburn, Davenport Police Chief Paul Sikorski, Rural Police Representative Chief Dave Kopatich, Scott County Sheriff Tim Lane, and Scott County Conservation Executive Director Roger Kean.

Others Present: Justin Paul, Keith Kimball, Jim Bickford, Jeff Bladel, Sam Samara, Sam Fleege, Denise Pavlik, Tracey Sanders, Jenni Hanna, Tom Tillberg, and Annie Nugent.

Chair Washburn called the meeting to order.

A motion was made by Kopatich to approve the January 17, 2017 meeting minutes, seconded by Knorrek. All ayes.

Technology Update:

- a. SECC Update: Sanders reported that the first portion of the upgrade to 10.2 SP11 was on the test server. The second half is Mobile and it will be put on the test server March 3rd. Dispatch will test after it is complete and Sanders is requesting agencies and record clerks for a day of testing on March 6th.

ECAD is tentatively scheduled for the week of August 27th. Sanders has requested a one on one with NWS while attending the conference to find out exactly what the upgrade consists of. Each computer and mobile will have to be touched for this upgrade.

- b. Scott County IT Update: Samara stated there is a maintenance window tonight from 12:00 a.m. to 5:00 a.m. The normal programs will be unavailable during this time.

- c. Racom Update: Fleege has ordered the lighting system parts for the monopole, and he has been keeping the FAA notified.

Fleege explained the process of what occurs when a radio issue is reported to Dispatch. Dispatch notifies Racom of the issue via group email which goes to all Racom Techs. Racom tries to determine what time the issue happened, who the user was, was the radio a portable or mobile, what tower the user was logged into, and what talk group they were on. Once that happens, SECC is out of it and Racom starts working on the incident. If it's a mobile, Racom checks for a tower issue and then checks the mobile for an antennae issue or a bad transmitter. If it's a portable, Racom will check against the map and see if there has been an issue with coverage before. If the issue was not in a bad spot, a technician will be dispatched to check the issue. Racom tests the tower site and will pin it on the map if the issue is a new troubled area. If the technician determines the system is fine, the agency will be asked to bring the portable in for repair. Racom has found 1 in 5 radios either the antennas are bad or they have bad batteries. If the issue is in Dispatch, Racom will go to SECC to make repairs.

Director's Report: Pavlik informed the group that the 3 newest hires finished their 40-hour Basic Telecommunicator class last week hosted at SECC and taught by our CTO's for the first time.

The EMA commission approved the EMA budget last week that includes the SECC budget.

The first meeting for the Priority Dispatch committee will be March 2nd at 7:00 p.m. at SECC. Regularly scheduled meetings will be set up thereafter. The preliminary timeline to implement Priority Dispatch will be January 1, 2018.

Elert and Associates did a radio study presentation at the SECC Board meeting outlining 3 options: 1) Beef up the current system and use the existing towers, 2) Add towers bringing the sites to 16 for better coverage on a simulcast system with better inside building coverage. Rock Island would not be completely covered with this system, or 3) Would include 19 sites, and both sides of the river would have good coverage. The SECC Board wants the original committee to discuss the options, come back to the Board with their findings, and then the process would go to RFP.

The next meeting is scheduled for Tuesday, March 21, 2017 at 2:00 p.m.

A motion to adjourn was made by Kopatich, seconded by Sikorski. All ayes.

Adjournment was at 2:25 p.m.

Respectfully submitted by,

Annie Nugent, Administrative Assistant

Attested by,

Lynn Washburn, SECC TAC Chair