



TECHNICAL ADVISORY COMMITTEE MINUTES
TUESDAY, JULY 18, 2017, 2:00 P.M.

Board Members Present: Bettendorf Police Captain Keith Kimball, Bettendorf Assistant Fire Chief Steve Knorrek, Davenport Fire Chief Lynn Washburn, Rural Fire Representative Joe Hahn, Rural Police Representative Chief Dave Kopatich, Physicians Advisory Board Medical Director Richard Vermeer, Medic Executive Director Linda Frederiksen, Scott County Conservation Officer Marc Miller and Scott County Sheriff Tim Lane.

Others Present: Jim Bickford, Jeff Bladel, Tom Tillberg, Sam Samara, Sam Fleege, Denise Pavlik, Stacey Bollinger, Tracey Sanders, and Annie Nugent.

Chair Washburn called the meeting to order.

A motion was made by Hahn to approve the May 16, 2017 meeting Minutes, seconded by Frederiksen. All ayes.

There were no comments by the public.

Technology Update:

a. SECC Update: Sanders informed that there will be monthly meetings for Bettendorf and Davenport to prepare them for ECAD Go-Live. Currently ECAD webinars are available for record clerks and those involved to watch from their desktops or they are welcome to watch at SECC. There will be 2 Mobile updates sessions and a session for Fire will be available as well. Sanders told the agencies to forward the information to anyone we missed in the email but should be involved. Hahn asked if there was a recording of the webinar to show to those who cannot attend. Sanders explained Tyler does not allow recordings but she will get something set up for training within the agencies.

CAD was shut down briefly this morning so that Paramount could complete a file transfer.

b. Scott County IT Update: Samara reported that a regular maintenance window will take place early tomorrow morning from 0100 – 0500.

c. Racom Update: Fleege said the microwave link he spoke about last month was repaired and back online. Racom has been doing repairs in the west side of the county at the Walcott site where it was damaged from the wind.

Preventative maintenance has been completed at BFD, and has begun on DFD. After that is completed, RACOM will be moving to the rural agencies which will cycle them into the New Year. Tillberg asked if the 5 Points site was repaired, and it has been.

Director's Report: Pavlik stated a letter was received reference the PSIC grant in 2008/2009 where Scott County received \$ 2.7 million dollars from the State. The letter expressed concern regarding Scott County being obligated to join the State radio system. Following the receipt of the letter, Pavlik spoke with members of the State in reference to this concern. Pavlik was advised, Scott County does have some obligation to be a part of the State Radio System, but are still allowed to have a separate system if that is what is determined to be the best for Scott County. The obligation for Scott County is to be a basic user on the State System for inter-operability; Scott County is not obligated to be a full every day user on the State System. Pavlik asked Elert to include the inter-operability with the State System in the RFP when it is created.

Deputy Director: Pavlik announced Tracey Sanders has been promoted to the Deputy Director position. Sander's transition will be slower than usual as she is lead on the ECAD project and needs to remain the lead until the project is completed. Following completion, Sanders will transition to full duties of the Deputy Director position.

Radio Project Update: Pavlik informed the group Elert's proposal of Phase I has been approved by the SECC Board and the IL ETSB Board. Pavlik had a brief conference call with Elert and Steve Seiver from IL. Elert advised they would like to go back and review all the radio equipment and complete a new inventory, especially on the IL side as things have changed since their last inventory. Following their inventory, Elert will set up meetings with the Radio Committee to begin working on the radio footprint and RFP development.

Priority Dispatch Determinants Update: All protocol cards have been completed, but card 37 needs to have some updates added. The responses include both a Metro and Rural response where needed which is a benefit to everyone. The next step is to begin working on the public education campaign. Hahn asked if there was a PIO list, and Pavlik responded she is working on one. Hahn also asked if a decision was made whether Bettendorf was to be joined with County. Pavlik explained the decision has not been made but Bettendorf will have to make that decision whether they follow the metro or rural responses.

Other Business: Nugent thanked the TAC Board for providing their meeting designees.

Nugent spoke of necessary changes to GTSB reporting for SECC. Nugent met with a GTSB Representative who advised, SECC is the only Communications Center in the State of Iowa receiving GTSB Grant Funds. As such, the State is requiring more information to justify continuing to approve SECC's future grant requests. Therefore, Nugent will be asking the agencies to provide their project spreadsheet form, any photographs of the event, and names of officers participating when they have a GTSB event where a SECC Dispatcher is hired back to assist.

The next meeting is scheduled for Tuesday, August 15, 2017 at 2:00 p.m. and will take place at SECC in the JIC.

A motion to adjourn was made by Sikorski, seconded by Hahn. All ayes.

Adjournment was at 2:27 p.m.

Respectfully submitted by,

Annie Nugent, Administrative Assistant

Attested by,

Lynn Washburn, SECC TAC Chair